

Entity Name

DISBURSEMENT VOUCHER

Fund Cluster :

Date : 8/1/2023

DV No. :

Mode of
Payment☐

MDS Check

☐

Commercial Check

☐

ADA

☐

Others (Please specify)

Payee

JEROME O. ARRIBADO

TIN/Employee No.:

ORS/BURS No.:

Address

VSU, Visca, Baybay City, Leyte

Particulars

Responsibility
Center

MFO/PAP

Amount

Replenishment of Petty Cash fund as per papers
attached...

Seedbank c

4,901.00

Amount Due

4,901.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

JEROME O. ARRIBADO

Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title

UACS Code

Debit

Credit

C. Certified:

☐

Cash available

☐

Subject to Authority to Debit Account (when applicable)

☐Supporting documents complete and amount claimed
proper

D. Approved for Payment

Signature

Signature

Printed
Name

NICK FREDDY R. BELLO

Printed Name

EDGARDO E. TULIN

Position

Head, Accounting Unit/Authorized Representative

Position

President
Agency Head/Authorized Representative

Date

Date

E. Receipt of Payment

JEV No.

Check/
ADA No. :

Date :

Bank Name & Account Number:

Signature :

Date :

Printed Name:

Date

Official Receipt No. & Date/Other Documents

PURCHASE REQUEST

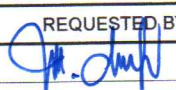
Visayas State University

AGENCY

DEPT/OFFICE Eco-FARMI			PR NO.		DATE 8/1/2023
SECTION			SAI NO.		DATE

STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	pack	Macho seed, corn	4	72.00	288.00
2	kg	Rabbit feed	2	42.00	84.00
3	liter	Gasoline	1.53	65.55	100.00
4	kg	Grower feed	2.5	40.00	100.00
5	liter	Gasoline	6.7	65.35	438.00
6	service	Land Preparation and 2nd harrowing service			1,500.00
7	pc	2T oil	1	50.00	50.00
8	pc	Mobil Grease	1	480.00	480.00
9	kg	Gallex 2T	5	44.00	220.00
10	kg	GMP feed	4	42.00	168.00
11	pc	Microphone	1	435.00	435.00
12	pc	Cup Hook 3/4	1	23.00	23.00
13	pc	CV bearing part	1	400.00	400.00
14	pc	Microphone	1	435.00	435.00
15	fare	Fare, VSU-Baybay, V.V.	2	40.00	80.00
16	kg	Chicken feed	1	100.00	100.00
XX					-
Charged to: SEEDBANK C					
CERTIFIED as to the availability					
of P _____ within					
45 days period.					
TOTAL					4,901.00

PURPOSE:	For office and farm use.
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<p style="text-align: center;">REQUESTED BY</p> <div style="text-align: center;">  JEROME O. ARRIBADO Director, Eco-FARMI </div>	<p style="text-align: center;">APPROVED BY</p> <div style="text-align: center;"> EDGARDO E. TULIN President </div>
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