

VISAYAS STATE UNIVERSITY
BAYBAY CITY, LEYTE

DAILY TIME RECORD

JERREL ANN L. LAGITAO

Name

For the month of

FEBRUARY 2022

DAY	A.M.		P.M.		Undertime	
	IN	OUT	IN	OUT	Hours	Min
1	HOLIDAY					
2	7:37	12:08	12:12	5:14		
3	7:53	12:20	12:25	5:06		
4	7:43	12:25	12:30	5:43		
5	SATURDAY					
6	SUNDAY					
7	7:45	12:30	12:35	5:15		
8	7:52	12:14	12:20	5:20		
9	8:10	12:25	12:31	5:32		
10	7:52	12:09	12:54	5:14		
11	7:57	12:34	12:40	6:16		
12	SATURDAY		SUNDAY			
13	SUNDAY					
14	8:01	12:31	12:35	5:24		
15	7:53	12:15	12:14	5:32		
16	7:37	12:37	12:30	5:24		
17	7:57	12:10	12:30	5:06		
18	12:52	12:20	12:25	5:23		
19	SATURDAY					
20	SUNDAY					
21	7:59	12:20	12:35	5:10		
22	7:54	12:14	12:20	5:12		
23	7:55	12:28	12:34	5:04		
24	7:45	12:55	12:35	5:12		
25	HOLIDAY					
26	SATURDAY					
27	SUNDAY					
28	8:21	12:55	12:59	5:14		
29	X					
30	X					
31	-					

I CERTIFY on my honor that the above is a true and correct report to the hours of work performed and departure from office.

[Signature]

Verified to the prescribed office hours.

JEDI JOY B. MAHILUM

Supervisor