

DAILY TIME RECORD**DUATIN, FLORA MIA Y.**

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						SPL
3-TUE						Holiday
4-WED						SL
5-THU						SL
6-FRI						SL
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE						SL
11-WED						SL
12-THU						SL
13-FRI						SL
14-SAT						Off
15-SUN						Off
16-MON	8:07	12:00	12:50	5:07	4hrs 7mins	3hrs 53mins
17-TUE	8:05	12:04	12:12	6:20		8hrs
18-WED	7:59	12:09	12:26	5:03		8hrs
19-THU	7:59	12:05	12:38	5:13		8hrs
20-FRI	7:18	12:17	12:27	5:06		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:59	12:11	12:30	5:17		8hrs
24-TUE	8:17	12:20	12:43	5:13		8hrs
25-WED	7:54	12:03	12:35	5:45	3hrs 51mins	4hrs 9mins
26-THU	8:09	12:01	12:42	5:25		8hrs
27-FRI	8:11	12:02	12:11	5:28	4hrs 9mins	3hrs 51mins
28-SAT						Off
29-SUN						Off
30-MON	7:57	12:51	12:54	5:12		8hrs
31-TUE	8:21	12:00	12:30	5:45		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


FLORA MIA Y. DUATIN

VERIFIED as to prescribed office hours


ROMEL B. ARMECIN

Department Head
National Abaca Research Center