




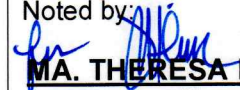
January 7, 2023
Date

REQUEST TO RENDER OVERTIME

The President

Thru: The Vice President for Administration and Finance

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Maria Rhoda A. Salas	January 7, 2023	To conduct distillation of laboratory samples
Rizalie A. Caintic		
Severo A. Cañete		
Requested by:  MARIA RHODA A. SALAS Name <u>Laboratory Aide</u> Position Advanced Research and Innovation Center Office	Approved by: [] with pay [x] without pay DANIEL LESLIE S. TAN Vice President for Administration and Finance	
Noted by:  MA. THERESA P. LORETO Name <u>Director</u> Position Advanced Research and Innovation Center Office		