



January 12, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: BEATRIZ S. BELONIAS
VP for Academic Affairs
Visayas State University

Dear President Tulin:

I wish to recommend Mr. Medardo C. Magdadaro to act as Officer-In-Charge of the Department of Soil Science on January 13, 14 & 17, 2022 or until my return. During this time I will be on leave.

As OIC, Mr. Magdadaro is authorized to discharge the duties and functions of Department Head as well as my academic and research responsibilities in addition to his regular duties and responsibilities as Instructor/Professor.

Thank you very much.

Very truly yours,


SUZETTE B. LINA
Head, Dept. of Soil Science

Conforme:


MEDARDO C. MAGDADARO
Faculty

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS
BEATRIZ S. BELONIAS
Vice-President for Academic Affairs

Approved :

EDGARDO E. TULIN
President

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

Management
System
ISO 9001:2015
REVIEW DATE 2021
NO 010000749

