



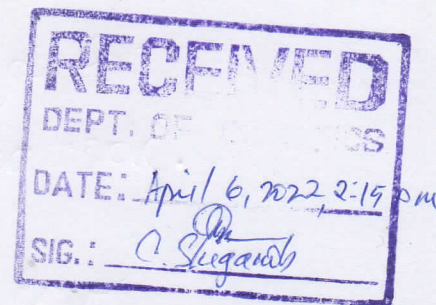
Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**SGSL-NC-2022-02-0653**

**18 February 2022**

**BABYLYN LAMBERT**

Visayas State University  
Visca, Baybay City  
Leyte 6521



Dear **Ms. Lambert**,

The Commission on Higher Education (CHED) is presently undertaking an inventory of scholars under the Scholarships for Graduate Studies-Local (SGS-L) due to the closure of the CHED K to 12 scholarships program.

As part of the ongoing inventory and to ensure the accuracy on the status of our scholars, may we request for the completion of the online form which can be accessed through this link <https://bit.ly/SGSL2022statusreport> and for the submission of the list of documents provided in Annex A. This will assist the Commission in determining the status of your scholarship as well as facilitate the processing of clearances upon successful completion of your degree program and return service obligation.

We are hopeful that the requested compliance document be provided to us in softcopy format **no later than five (5) days upon receipt of this letter**, through [gradprograms@ched.gov.ph](mailto:gradprograms@ched.gov.ph) with the subject **"Compliance Documents - SGSL-NC-2022-02-0653 - LAMBERT, BABYLYN"** and for the hardcopy to be received by the CHED Central Office **within ten (10) days**. Please include, as an attachment, a copy of this communication for purposes of documentation and proper tracking as each scholar is given a unique document code to facilitate the processing of necessary documents.

We would be grateful if the requested documents will be received within the given time frame as urgent action must be made relative to all scholarship recipients due to the closure of the K to 12 Program. Should there be no submission, the Commission will be constrained to act on available documents on record including the termination of the scholarship and enforcement of corresponding obligations and non-issuance of clearances required for availment of future grants and scholarships offered by the Commission.

Please know that we are available to extend assistance to facilitate your submissions. Should there be further inquiries, please do not hesitate to contact us through our customer service portal ([chedk12.com/inquiry](http://chedk12.com/inquiry)) citing the **Reference Number SGSL-NC-2022-02-0653**.