

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: RUFINO BRODETH & CO.,INCORPORATED						P.O No: PO-STF-2021-12-0562		
Address: R. MAGSAYSAY AVENUE, POBLACION ZONE 14, BAYBAY						Date: 12-22-2021		
TIN: 005-355-070						P.R No: STF-2021-11-01500		
						Mode of Procurement: NP - Small Value Procurement		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:								
Place of Delivery: VSU-Main Campus						Delivery Term: FOB-VSU Baybay		
Delivery Period: Within 30 calendar days upon receipt of P.O.						Payment Term: As per cost of items delivered		
No	Unit	DESCRIPTION				Quantity	Unit Cost	Amount
1	roll	Insulation Adhesive Electrical Tape, 30mm				20	65.00	1,300.00
Specification:								
		xx						
		Purpose: Installation of electrical utilities and power supply for Christmas tree and characters						
		Intended: ODPP						
TOTAL:								1,300.00
Total Amount in Words: One Thousand Three Hundred Pesos Only								
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.								
Very truly yours,								
Conforme:						EDGARDO E. TULIN		
_____ Supplier's signature Over Printed Name						_____ President		
_____ Date								
Fund Cluster: _____ Funds Available: _____ NICK FREDDY R. BELLO _____ (OIC) Head, Accounting					ORS/BURS No. : _____ Date of ORS/BURS : _____ Amount: _____			