Civil Service Form 48

DAILY TIME RECORD VILLOCINO, ANDREO P.

For the month of November 1 - 30, 2022
Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM				
	IN	OUT	IN	OUT	T/U	Total	
1-TUE					6.	Holiday	
2-WED						ОВ	
3-THU	7:38	12:47	12:56	5:00		8hrs	
4-FRI						OB	
5-SAT						Off	
6-sun					*	Off	
7-mon	7:29	12:29	12:56	5:16		8hrs	
8-TUE						ОВ	
9-WED	7:35	12:09	12:42	5:00		8hrs	
10 -THU	12:55	12:54	12:55	5:00		8hrs	
11-FRI	7:36	12:10	12:33	5:10		8hrs	
12-SAT						Off	
13-SUN						Off	
14-MON	7:00	12:56	12:58	5:00		8hrs	
15-TUE						OB	
16-WED	7:54	12:33	12:46	6:19		8hrs	
17-тни						ОВ	
	7:50	12:01	12:00	7:00		8hrs	
18-FRI						SUSPENDED 12:00 pm 7:00 pm	
19-SAT						Off	
20-SUN						Off	
21-MON	7:35	12:49	12:56	5:01		8hrs	
22-TUE						OB	
23-WED	5:19	12:26	12:45	5:18		8hrs	
24- THU	5:42	12:11	12:56	8:05		8hrs	
25-FRI	5:59	12:18	12:36	5:05		8hrs	
26-SAT						Off	
27-SUN						Off	
28-MON	7:06	12:36	1:00	5:00		8hrs	
29 -TUE						ОВ	
30-WED						Holiday	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ANDREO P. VILLOCINO

VERIFIED as to prescribed office hours

yourn

Department Head Department of Agronomy

OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL)

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vehicle involved in ged while in your cus		Was the vehicle used other than official government business?				
Specify)	□No	☐ Yes (Specify)		□No		
Party or Requesting	Party					
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