



**VISAYAS**  
STATE UNIVERSITY

## NATIONAL SERVICE TRAINING PROGRAM

6 August 2025

**PROSE IVY G. YEPES**

President

Visca, Baybay City, Leyte

Through: **MARLON G. BURLAS**

Head, Power Plant and Electrical Services Unit

Dear Ma'am Yepes:

Greetings of good day!

The Visayas State University - National Service Training Program (NSTP) , Visca , Baybay City, Leyte will be having a NSTP (CWTS & ROTC) Orientation Program on August 16, 2025 and Common Module Lecture on Character Enhancement, Disaster Risk Reduction and Management Awareness, Environmental Protection, Drug Education Awareness, Threats to National Security and Transformational Leadership on August 23, 30,2025, September 6, 13,20,27,2025 , October 4,11,18,25,2025 , November 8,15,22,29,2025 , December 6 ,13, 2025 (Saturdays) in the VSU-Gym.

In light of this, we kindly request the availability of the LED Screen and Soundsystem at the Gym for our Orientation and lectures scheduled stated above.

We appreciate your consideration this request and look forward to your favorable response.

Thank you for your support.

Sincerely,

**DARIO P. LINA**

Director, NSTP Office

Recommending Approval:

**MARLON G. BURLAS**

Director, General Services Office

Approved:

**PROSE IVY G. YEPES**

President



**NSTP OFFICE**

Visayas State University, PQRR+MM3 Baybay City, Leyte

Email: [nstp@vsu.edu.ph](mailto:nstp@vsu.edu.ph)

Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

Phone: +63 53 565 0600 Local 1127



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