

**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

**SUMMARY OF SALES, COLLECTIONS AND REMITTANCES**  
**INCOME GENERATING PROJECT**

**PROJECT: Buko, Coconut Seedlings (IGP 6.2)**

**Month: November, 2021**

**I. SALES DURING THE MONTH**

1. Cash Sales	<u>13,400.00</u>
2. Credit Sales	<u>0.00</u>
3. Total Sales	<u>13,400.00</u>

**II. ACCOUNT RECEIVABLES**

1. Balance, beginning of month	<u>0.00</u>
2. Add: Credit sales this month	<u>0.00</u>
3. Total receivables this month (1 + 2)	<u>0.00</u>
4. Less: Collections during this month	<u>0.00</u>
a. Cash	<u>0.00</u>
b. JV's and OR's	<u>0.00</u>
5. Balance end of month	<u>0.00</u>

**III. COLLECTIONS AND REMITTANCES DURING THE MONTH**


1. Cash on hand, beginning of month	<u>0.00</u>
2. Add: Cash sales (1.1)	<u>13,400.00</u>
3. Collection of accounts receivable (1.4)	<u>0.00</u>
4. Unreported income for the month of _____	<u>0.00</u>
5. Total cash during the month (1 + 2)	<u>13,400.00</u>
6. Less: Remittances to the cashier	<u>13,400.00</u>

Date Deposited (LBP)	Account No.	Amount
November 03, 2021	3572100021	2,100.00
November 16, 2021	3572100021	6,300.00
November 23, 2021	3572100021	5,000.00
	<b>Total</b>	<b>13,400.00</b>

**IV. CASH ON HAND, END OF THE MONTH (5-6)** 0.00

PREPARED BY:

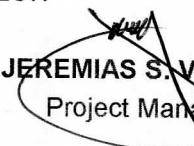
ATTESTED BY:

  
**JEREMIAS S. VESTRA**  
Project In Charge

**ARGINA M. POMIDA**  
Director, IGP

CERTIFIED CORRECT:

RECOMMENDING APPROVAL:

  
**JEREMIAS S. VESTRA**  
Project Manager

**DILBERTO O. FERRAREN**  
VP, PRGEA

VERIFIED CORRECT:

**MARIA TERESA A. CRUZ**  
Internal Audit

APPROVED:

**JUNE LILIA R. QUIRONG**  
State Auditor IV

**EDGARDO E. TUL**  
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