



### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: AMPARO CHRISTINE A. MEJICA  
Department: ITEEM

For the Month of: MAY  
Year: 2023

| Day | AM   |       |       |       |     |     | PM   |      |      |      |     |     | Daily Total (hours) |
|-----|------|-------|-------|-------|-----|-----|------|------|------|------|-----|-----|---------------------|
|     | ARR  | DEP   | ARR   | DEP   | ARR | DEP | ARR  | DEP  | ARR  | DEP  | ARR | DEP |                     |
| 1   |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 2   |      |       |       |       |     |     | 1:00 | 4:00 |      |      |     |     | 3                   |
| 3   | 7:00 | 10:00 |       |       |     |     |      |      |      |      |     |     | 3                   |
| 4   | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 5   |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 6   |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 7   |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 8   | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 9   |      |       |       |       |     |     | 1:00 | 4:00 |      |      |     |     | 3                   |
| 10  | 7:00 | 10:00 |       |       |     |     |      |      |      |      |     |     | 3                   |
| 11  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 12  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 13  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 14  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 15  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 16  |      |       |       |       |     |     | 1:00 | 4:00 |      |      |     |     | 3                   |
| 17  | 7:00 | 10:00 |       |       |     |     |      |      |      |      |     |     | 3                   |
| 18  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 19  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 20  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 21  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 22  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 23  |      |       |       |       |     |     | 1:00 | 4:00 |      |      |     |     | 3                   |
| 24  | 7:00 | 10:00 |       |       |     |     |      |      |      |      |     |     | 3                   |
| 25  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 26  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 27  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 28  |      |       |       |       |     |     |      |      |      |      |     |     |                     |
| 29  | 7:00 | 10:00 | 11:00 | 12:00 |     |     | 1:00 | 2:30 | 3:00 | 4:30 |     |     | 7                   |
| 30  |      |       |       |       |     |     | 1:00 | 4:00 |      |      |     |     | 3                   |
| 31  | 7:00 | 10:00 |       |       |     |     |      |      |      |      |     |     | 3                   |

**GRAND TOTAL** 86

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

|                                                                                                                          |                                                               |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <br>Signature of Part-time Instructor | ELIZA D. ESPINOSA<br>Printed Name and Signature of Dept. Head |
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