



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF ECONOMICS

College of Management and Economics
Visayas State University
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REQUEST FOR CHANGE OF GRADE FORM

September 9, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Baybay City, Leyte

Thru: **Dr. Santiago T. Peña, Jr.**
Chairperson, Committee on Change of Grades

Dear **Sir**:

Greetings!

I am respectfully requesting for a change of grade of my student. The details are as follows:

Name of Student: **Mr. Nathaniel C. Noya** and Course and Year: **BS Econ 4**

Department where the subject is offered: **Department of Economics**

Semester and Academic Year when the subject was taken: **2nd Semester** A.Y. **2020-2021**

Offering Number: **P017**

Units: **3**

Course No. and Course Title: **Ncon 142 - INTRODUCTION TO NATURAL RESOURCES ECONOMICS**

Class Schedule: **10:00-11:30 TTh**

Class Type: ☒ Lecture ☐ Laboratory

Change of Grade Requested: From **Lapse** To **1.50**

Reason/s for request for change of grade:

The office of the University Registrar did not accept the said submission because it was submitted after the deadline set for the Academic Ease Policy which is the second semester of Academic Year 2021-2022. The deadline was further extended to July 15, 2022.

The complete requirements were submitted on July 15 and I was not able to check because of the deadline for graduation. Mr. Noya was not graduating so I was not able to prioritize their output submission. I was able to submit it on August 4 but the registrar did not anymore accept it.

MARIA HAZEL I. BELLEZAS

Signature over printed name requesting professor/instructor

Endorsed by:

MARIA HAZEL I. BELLEZAS

Department Head

Date signed: September 9, 2022

MOISES NEIL V. SERIÑO

College Dean

Date signed: _____