

REPUBLIC OF THE PHILIPPINES
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Daily Time Record (DTR)

Name: ARGINA M. POMIDA

For the month of: APRIL 2022

Official hours of arrival Regular days
and departure Saturdays

D A Y	A.M		P.M		Undertime	
	Arrival	Departure	Arrival	Departure	Hrs.	Mins.
1	8:00	12:00	12:45	5:00		
2	8:00	12:00	12:50	5:10	mm	class
3	Sunday					
4	7:55	12:00	1:00	5:00		
5	7:58	12:10	1:00	5:10		
6	8:00	12:00	12:50	5:10		
7	8:00	12:00	12:55	5:15		
8	8:00	12:10	12:50	5:20		
9	8:00	12:15	12:45	5:10	Class	mm
10	Sunday					
11	EO No. 138					
12	Work Suspension					
13	Work Suspension					
14	Holiday					
15	Holiday					
16	Saturday					
17	Sunday					
18	8:00	12:10	12:50	5:00		
19	8:00	12:05	12:50	5:10		
20	8:00	12:10	12:55	5:10		
21	8:00	12:15	12:55	5:20		
22	8:00	12:10	12:50	5:00		
23	8:00	12:00	1:00	5:10	mm	class
24	Sunday					
25	8:00	12:10	1:00	5:00		
26	7:45	12:15	1:00	5:00		
27	8:00	12:10	1:00	5:10		
28	7:50	12:00	1:00	5:10		
29	7:55	12:10	12:50	5:10		
30	8:00	12:10	12:55	5:00	mm	Class
31	-	-	-	-		
TOTAL						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which was made daily at the time of arrival and at departure from office.

Argina M. Pomida

Verified as to the prescribed office hours

BERT PEÑALOSA

In-Charge

REPUBLIC OF THE PHILIPPINES
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Daily Time Record (DTR)

Name: ARGINA M. POMIDA

For the month of: APRIL 2022

Official hours of arrival Regular days
and departure Saturdays

D A Y	A.M		P.M		Undertime	
	Arrival	Departure	Arrival	Departure	Hrs.	Mins.
1	8:00	12:00	12:45	5:00		
2	8:00	12:00	12:50	5:10	mm	class
3	Sunday					
4	7:55	12:00	1:00	5:00		
5	7:58	12:10	1:00	5:10		
6	8:00	12:00	12:50	5:10		
7	8:00	12:00	12:55	5:15		
8	8:00	12:10	12:50	5:20		
9	8:00	12:15	12:45	5:10	Class	mm
10	Sunday					
11	EO No. 138					
12	Work Suspension					
13	Work Suspension					
14	Holiday					
15	Holiday					
16	Saturday					
17	Sunday					
18	8:00	12:10	12:50	5:00		
19	8:00	12:05	12:50	5:10		
20	8:00	12:10	12:55	5:10		
21	8:00	12:15	12:55	5:20		
22	8:00	12:10	12:50	5:00		
23	8:00	12:00	1:00	5:10	mm	class
24	Sunday					
25	8:00	12:10	1:00	5:00		
26	7:45	12:15	1:00	5:00		
27	8:00	12:10	1:00	5:10		
28	7:50	12:00	1:00	5:10		
29	7:55	12:10	12:50	5:10		
30	8:00	12:10	12:55	5:00	mm	class
31	-	-	-	-		
TOTAL						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which was made daily at the time of arrival and at departure from office.

Argina M. Pomida

Verified as to the prescribed office hours

BERT PEÑALOSA

In-Charge