



ACCOMPLISHMENT REPORT

(February 1-4 and 14-16, 2022)

This is to certify that the undersigned, **was approved on a "work from home" scheme** during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
Feb 1	• HOLIDAY	
Feb 2	<ul style="list-style-type: none"> • Checked Final Summative Assessments of Chem 115 & 158 students (continuation) • Checked and recorded submitted Learning Tasks and Other Assignments (continuation) • Computed Chem 158 grades and encoded in cumulus (continuation) 	6 2 1
Feb 3	<ul style="list-style-type: none"> • Continued checking Final Summative Assessments of Chem 115 students • DoPAC DPC meeting • Checked and recorded submitted Learning Tasks and Other Assignments • DoPAC meeting re: SWOT, ROAM and OTP 	2 1 2 4.5
Feb 4	<ul style="list-style-type: none"> • Downloaded late submissions of Chem 150 students • Followed up thesis advisees' accomplishments • Checked Chem 150 Final Summative Assessment • Acted as APB Representative DMet Interview and Teaching Demo 	2 1 2 3
Feb 14	<ul style="list-style-type: none"> • Checked final Assessment of chem 150 students (2 sections) • Checked and rated late student submissions of Chem 150 students • Computed grades for Chem 150 students 	4 2 2
Feb 15	<ul style="list-style-type: none"> • Encoded grades of Chem 150 students in cumulus and printed for submission to OUR • Prepared new syllabus for Chem 195, printed revised syllabus for Chem 159 and Chem 207 • Prepared Worksheets for Chem 195 	1 5 2
Feb 16	<ul style="list-style-type: none"> • Signed documents (TOS, syllabi, etc) • Downloaded resource materials for Chem 195 (new subject offering) • 45th UAC meeting (virtual) 	1 3 4
TOTAL OUTPUT POINTS DELIVERED		50.5

Total Points to be delivered during WFH (6 days x 8 hrs) = 48

Less: Total Output Points accomplished/delivered = 50.5

Number of hours (undertime) (0)