

OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7067 or 565 0600; Local 1010 Email: registrar@vsu.edu.ph

Email: registrar@vsu.edu.pl Website: www.vsu.edu.ph

APPLICATION FOR DROPPING OF SUBJECT(S) FORM

2nd Semester/Summer, SY 20 21 - 20 22

INSTRUCTION:

be given a grade of "5.00".

This form is to be accomplished ibn 3 copies by a student who intends to drop subjects provided he was not dropped due to absences. If the dropping takes place after 75 percent (75%) of the hours prescribed for the courses has elapsed, the instructor shall state on the form whether the student shall be dropped or be given grade of "5.00" on the basis of his class standing for this course. A student who wishes to drop all courses shall be required to see first the guidance coordinator at the Office of Student Services. The approved form should be submitted to the Registrar's Office for record purposes. Any student who does not follow the procedure shall

Student Number	Family Name	First Name	Middle Name	Course and Year	Major
21-1-01667	Inot	Catherine Jill	Gumba	BSCHEM-1	Chemistry

SUBJECT(S) TO BE DROPPED Offering Course Lec/Lab Units Name of Instructor Signature Date Time Day Room Number Number Math 10:00-N005 MW **EB-106** Lec 3 Leomarich F. Casinillo 11:30 106n 13:00-DOPAC-TTh Prof. Marlon F. Sacedon N085 Phys 31 Lec 3 209A 14:30 07:00-N088 Th EB-206 Lab 1 Prof. Marlon F. Sacedon Phys 31 10:00 Total semestral units load after dropping subjects = Total units dropped = Reasons for dropping: Next semester, I'll be changing my major. I HEREBY CERTIFY that all entries are Recommending Approval: Approved: correct Student's Signature Department Head Academic Adviser Noted: Distribution of Copies: 1- Registrar 1 - Student Registrar Computer Section Cashier OR#

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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