



## OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7534; Local 1076

Email: usso@vsu.edu.ph Website: www.vsu.edu.ph

February 2, 2021 Date

**Dr. EDGARDO E. TULIN**President
Visayas State University

Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.

Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Chris John Rex Pajal, requesting for readmission. Last school year 2020-2021, I enrolled in BSCS for one semester. I stopped for the next semester because I was lost and unmotivated to continue the degree that I chose to enroll. Our internet connectivity was also my problem that time because it was not stable and it was hard for me to attend the class and submit the tasks on time. I have no sufficient equipment use for online school and we have financial struggle in our family. I was not able to file the Leave of Absence because I was confused if I will still continue or transfer to another school. I will apply for readmission this semester, school year 2021-2022. I assure you that I will continue, focus, and do good in my studies this time because I also want to help my parents and make them proud. Thank you and God bless.

Respectfully yours,

Iluminada Recamadas

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



## OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7067 or 565 0600; Local 1010

Email: registrar@vsu.edu.ph Website: www.vsu.edu.ph

## READMISSION FORM

Student No. Last Name First Name Middle Name Course & Year 19-1-01185 PAJAL CHRIS JOHN REX BSCS - II

February 2, 2022 Date

DR. JANNET C. BENCURRE
Dean, College of Engineering and Technology
Visayas State University

Sir / Madam:

Visca, Baybay, Leyte

I would like to apply for readmission effective <u>second semester</u> for school year 2021 - 2022. My last attendance from this University was <u>first semester</u> of school year 20<u>20</u> – 20<u>21</u>. I was out of school for <u>two (2)</u> semesters because of the following reason(s): lack of required equipment; financial problem of my family.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO
Dean of Students

MAGDALENE UNAJAN

Department Head

Approved:

JANNET C. BENCURRE College Dean

Student

Certified no financial accountability:

Recorded:

**QUEEN-EVER Y. ATUPAN** 

Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-REG-02 v1 06-30-2020

No.\_\_\_\_