



March 21, 2022

DR. MARIA JULIET C. CENIZA

VP for Research, Extension and Innovation

VSU, Visca Baybay City, Leyte

Thru: **PROF. OPHELIA VELARDE**

Director for Research

PROF. ALAN B. LORETO

Director for Innovation

Dear Dr. Ceniza,

Good day! In preparation for the coming Level IV-Phase 2 for the BSFT Program, I would like to request for the e-copies of documents needed which include research appointments whether as project leader, project staff or study leader, MOA of the researches, status of the researches, whether completed or on-going, copyright, utility models, publication incentive award, and utility model incentive award from 2017-2022. In case no e-copies found, a certification will do. In addition, the yearly in-house R & D program can be included to show our active participation in the R & D activities of the University. The list of the researchers of the said program is shown below.

Roberta D. Lauzon (Prof. Emeritus, DFST)

Felix J. Amestoso (DFST)

Lorina A. Galvez (DFST)

Ivy C. Emnace (DFST)

Jocelyn G. Daclag (DFST)

Julious B. Cerna (DFST)

Lynette C. Cimafranca (DFST)

Inish Chris P. Mesias (DFST)

Eileen B. Bandalan (DFST)

Julie D. Tan (Affiliate faculty, PRCRTC)

Ladie Ann P. Conde (Affiliate faculty, PRCRTC)

Marisel A. Leorna (Affiliate faculty, NCRC-V)

Hoping for your kind attention on this request. Thank you very much for the usual support to DFST and to the accreditation activity of the University. God bless.

Sincerely,

LORINA A. GALVEZ

Area in-charge

Noted:

LYNETTE C. CIMAFRANCA

Head-DFST