



March 22, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Beatriz S. Belonias
Vice President for Academic Affairs
Chairman, Academic Personnel Board

Dear **Dr. Tulin**,

We wish to recommend the **change of appointment status** of **Ms. Kleer Jeann G. Longatang, Instructor I** of the Institute of Tropical Ecology and Environmental Management (ITEEM), from **temporary to permanent**, effective on the 1st Sem/SY 2022-2023.

Ms. Longatang is our MS in Tropical Ecology graduate here at VSU. During her studies, she served as Graduate Teaching Assistant (GTA) with ITEEM handling BS Environmental Management subjects, and at the same time, assisted the research and extension activities of the Institute. Likewise, she also has contributed to the successful accreditations of the Institute's programs, being one, if not the overall, in charge of the preparations for the accreditations. Beginning her employment in 2020 as Instructor I, Ms. Longatang has constantly shown a deep sense of responsibility in her tasks, especially in the service for the student's well-being. This is evidenced by her consistent outstanding ratings based on IPCR, and outstanding/very satisfactory ratings from students' evaluations. Aside from her teaching duties, she is also performing equally well in delivering outputs as study/component leader to various projects under the Terrestrial Ecosystems Division (TED) of the Institute.

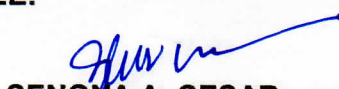
With her competent academic background and related work experiences, we hope for your favorable action on this recommendation.

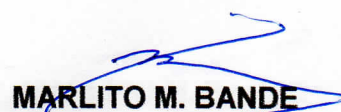
Thank you very much for your untiring support of the Institute's programs.


Very truly yours,

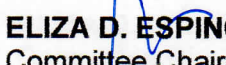
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