



January 7, 2022

DR. EDITHA G. CAGASAN

Head, DDC
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Cagasan:

Greetings of Peace and Solidarity!

On behalf of the Institute of Human Kinetics, I would like to thank you for the continuous support of our program offerings in the Institute, especially in providing us with an instructor to handle some of our subjects in the major courses.

Once again, I would like to request from your good office for your faculty's expertise, **Prof. Jude Nonie Sales**, to teach the following BCAEd subjects for the 2nd semester, A.Y. 2021-2022.

Course Code	Descriptive Title
CAEd 118	Introduction to the Basic Elements of Drama and Theater Production
CAEd 124	Teaching Visual Arts

I hope to hear a positive response from you for a stronger and more productive relationship with you, your good office, and the rest of your constituents in the Department of Development Communication.

Thank you, and Carpe Diem Amidst the Pandemic.

Truly yours,

CHARIS B. LIMBO
Director, IHK

Noted By:

BAYRON S. BARREDO
Dean, College of Education



Conforme:

JUDE NONIE A. SALES
Professor, DDC

Approved:

EDITHA G. CAGASAN
Head, DDC



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A globally competitive university for science, technology, and environmental conservation.
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