



VISAYAS STATE UNIVERSITY
Visca, City of Baybay, Leyte

TRAVEL REQUEST

Aug. 30, 2023

NAME	DIONESIO M. BAÑOC	SIGNATURE	
DESIGNATION	Head, DSS & BAC Member		
DESTINATION	Cebu City		
DATE OF TRAVEL	Sept. 14-16, 2023		
PURPOSE	To conduct post-qualification and attend the Bid-Opening of the Construction of the New Cebu Office Kitchen with Drivers Quarter		
ESTIMATED EXPENSES			
SOURCE OF FUNDS	STF		
TRANSPORTATION	UNIVERSITY VEHICLE	<input checked="" type="radio"/>	PUBLIC CONVEYANCE
SIGNATURE OF IMMEDIATE SUPERVISOR	<u>VICTOR B. ASIO</u> Dean, CAFS		
RECOMMENDING APPROVAL	N/A		
	(DEPT. HEAD/CHAIRMAN)		
	N/A		
	(IF OTHER THAN DEPT./OFFICE HEAD)		
	 DILBERTO O. FERRAREN		
	VP-PRGAS & BAC Chair		
APPROVED	 EDGARDO E. TULIN University President		

cc: Records Division
Accounting Division
Requisitioner

**OFFICE OF THE VICE PRESIDENT
PLANNING, RESOURCE
MANAGEMENT AND AUXILIARY SERVICES**

ing to conduct the Pre-Bidding and Bidding Office Kitchen at the VSU Cebu-Office, Cebu 23 and September 15, 2023 respectively.

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who will participate in this activity as well as

eration on this request.

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Approved:

EDGARDO E. TULIN
President *dlc 4/24/23*



Information Systems
ISO 9001:2015
certified
to 9/20/2016





VISAYAS
STATE UNIVERSITY

OFFICE OF THE VICE PRESIDENT
FOR PLANNING, RESOURCE
GENERATION AND AUXILIARY SERVICES

August 18, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

The Bids and Awards Committee (BAC) is planning to conduct the Pre-Bidding and Bidding Conference of the Construction of the New Cebu Office Kitchen at the VSU Cebu-Office, Cebu City which will be scheduled on September 1, 2023 and September 15, 2023 respectively.

The pre-bidding and bidding activity will be conducted in Cebu so that prospective bidders who opt to join will also be from Cebu for easy access to the site where the proposed building will be constructed.

Mr. Nevin Pacada requested also that it will be best that pre-bid and bid conference be held in Cebu so that many Local Cebuano Contractors will be encouraged to attend and submit bids. He reiterated the problem of having the VCO building given to a Region 8 contractor, but in the end, was subcontracted to a local Cebu Contractor. This resulted in dissatisfaction with the output/ outcome. Hence, it would be best to conduct the conferences in VCO.

In view of this, may we request permission from your good office that the Bids and Awards Committee Members, Secretariat, Technical Working Group, Designer/Planner, Quantity Surveyor, Electrician and Observer be allowed to travel and conduct this activity to the above-mentioned office.

Attached herewith are the names of personnel who will participate in this activity as well as the estimated cost.

Thank you and hoping for your favorable consideration on this request.

Truly yours,

DILBERTO O. FERRAREN

VP for Planning, Resource Generation and Auxiliary
Services and Chairman, Bids and Awards Committee

Recommending Approval:

ALICIA M. FLORES
Budget Officer

Approved:

EDGARDO E. TULIN
President *8/16/23*

**OFFICE OF THE VICE PRESIDENT FOR PLANNING,
RESOURCE GENERATION AND AUXILIARY SERVICES**

2/F Administration Building
Visayas State University, Baybay City, Leyte
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Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1004





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Budget Officer

Approved:

EDGARDO E. TULIN
President

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