



**August 27, 2021**

**Prof. Jesusa M. Magno**  
College of Nursing  
Visayas State University  
Visca, Baybay City, Leyte

**Dear Prof. Magno:**

By virtue of the authority vested in me by the VSU Board of Regents per board Resolution No. 111, series of 2002, you are hereby appointed as **GUIDANCE FACILITATOR** of the **College of Nursing (CON)** with one (1) unit workload per semester for the School Year 2021-2022 effective First Semester, SY 2021-2022 until Second Semester, SY 2021-2022 unless sooner terminated.

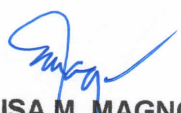
As facilitator, you shall provide basic advising/encouragement to students and closely coordinate with Office of the Student Welfare Services through Office of the Dean of Students (ODS) for consultation, referral and counseling of students for any issues and other difficulties encountered.

Quarterly reports of accomplishments shall be submitted to ODS copy furnish the Vice President for Academic Affairs and the College/Department concerned.


Very truly yours,

**EDGARDO E. TULIN**  
*President*

CONFORME:

  
**JESUSA M. MAGNO**  
DBGF, CON

Recommending Approval:

  
**MANOLO B. LORETO, JR**  
Dean of Students

Copy furnished: OVPAA  
College/Dept. Concerned  
ODS

