



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: SARAH V. PARILLA
Department: ITEEM

For the Month of: JUNE
Year: 2023

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:30	10:00	11:00	12:00			3:00	4:00					3.50
2	8:00	9:00					4:00	5:00					2.00
3													
4													
5	8:30	10:00	11:00	12:00			3:00	4:00					3.50
6	8:00	9:00					1:00	4:00	4:00	5:00			5.00
7	7:00	10:00											3.00
8	8:30	10:00	11:00	12:00			3:00	4:00					3.50
9	8:00	9:00					4:00	5:00					2.00
10													
11													
12													
13	8:00	9:00					1:00	4:00	4:00	5:00			5.00
14	7:00	10:00											3.00
15	8:30	10:00	11:00	12:00			3:00	4:00					3.50
16	8:00	9:00					4:00	5:00					2.00
17													
18													
19	8:30	10:00	11:00	12:00			3:00	4:00					3.50
20	8:00	9:00					1:00	4:00	4:00	5:00			5.00
21	7:00	10:00											3.00
22	8:30	10:00	11:00	12:00			3:00	4:00					3.50
23	8:00	9:00					4:00	5:00					2.00
24													
25													
26													
27													
28													
29													
30													



GRAND TOTAL		53.00
I HEREBY CERTIFY in my honour that the above record is a true and correct report on the hours of work performed daily at the time of arrival(s) and departure(s).		
		ELIZA D. ESPINOSA
Signature of Part-time Instructor	Printed Name and Signature of Dept. Head	