

May 30, 2024

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Dear *Dr. Yepes*,

This is to recommend the leave status of the Institute of Tropical Ecology and Environmental Management (ITEEM) faculty for the **School Year 2024–2025** as **Vacation/Sick Leave**. All faculty members of the Institute not only handle academic responsibilities but also research, extension, and other related duties.

NAME OF FACULTY	STATUS	CURRENT DESIGNATIONS AND R&D PROJECTS
Dr. Marlito M. Bande	Vacation-Sick Leave	<ul style="list-style-type: none"> • Director, Biodiversity Center • R & D: <ul style="list-style-type: none"> ➢ ECoSAP Project, PL/SL ➢ KALAH-I-CIDDS Project, CL ➢ NRM-Based Extension Project, CL
Dr. Eliza D. Espinosa	<i>(On Sabbatical Leave)</i>	
Ms. Kleer Jeann G. Longatang	Vacation-Sick Leave	<ul style="list-style-type: none"> • Head, ITEEM Terrestrial Ecosystems Division • R & D: <ul style="list-style-type: none"> ➢ ECoSAP Project, SL ➢ KALAH-I-CIDDS Project, CL ➢ NRM-Based Extension Project, PL
Ms. Angelita B. Orias	Vacation-Sick Leave	<ul style="list-style-type: none"> • Head, ITEEM Aquatic Ecosystems Division • R & D: <ul style="list-style-type: none"> ➢ ECoSAP Project, SL ➢ KALAH-I-CIDDS Project, CL ➢ NRM-Based Extension Project, PL ➢ Extension Communicator
Engr. Jimmy O. Pogosa	<i>(On Study Leave)</i>	

We hope this recommendation merits a favorable action from your office.

Thank you very much, and more power.

Very truly yours,

ITEEM PERSONNEL COMMITTEE:

KLEER JEANN G. LONGATANG
Member

ANGELITA B. ORIAS
Member

TEOFANES A. PATINDOL
Chairman / Director, ITEEM

Recommending Approval:

ARTURO E. PASA
Dean, College of Forestry and
Environmental Science (CFES)

SANTIAGO T. PEÑA JR.
VP, Research, Extension, and Innovation

ROTACIO S. GRAVOSO
VP, Academic Affairs

Approved:

PROSE IVY G. YEPES
President, VSU