

**DAILY TIME RECORD**

**RAMONEDA, BRENDA M.**

(NAME)

For the month of

**December 1 - 31, 2023**

Official hours for arrival and departure

**8:00AM - 5:00PM**



ECKL

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:51	12:01	12:12	5:10		8hrs
2-SAT						Off
3-SUN						Off
4-MON	7:49	12:01	12:03	5:10		8hrs
5-TUE	7:32	12:00	12:04	5:02		8hrs
6-WED						OB
7-THU						OB
8-FRI						OB
9-SAT						Off
10-SUN						Off
11-MON	7:41	12:04	12:16	5:07		8hrs
12-TUE	7:41	12:03	12:08	5:04		8hrs
13-WED	8:09	12:06	12:30	5:08	9mins	7hrs 51mins
14-THU	7:00	12:29	12:32	5:08		10hrs 5mins
15-FRI	7:52	12:17	12:53	5:05		8hrs 37mins
16-SAT						Off
17-SUN						Off
18-MON	8:19	12:11	12:32	5:01		8hrs 21mins
19-TUE	8:06	12:47	12:58	5:10		8hrs 53mins
20-WED	8:00	12:01	12:05	5:10		9hrs 6mins
21-THU	8:04	12:00	12:02	5:34	4mins	7hrs 56mins
22-FRI						Absent
23-SAT						Off
24-SUN						Off
25-MON						Holiday
26-TUE						Holiday
27-WED						Absent
28-THU						Absent
29-FRI						Absent
30-SAT						Off
31-SUN						Off

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I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**BRENDA M. RAMONEDA**

VERIFIED as to prescribed office hours

**ZYRA MAY H. CENTINO**

Department Head  
Department of Economics