



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

	Original PMP
	Revised (Change items, same budget)
	Supplemental (Additional Budget)

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

End User/Unit/Office/Dept/Di **Eco-FARMI**
Funding Source*: **EFARMI.A.III.C**

Total Budget **50,000**

Description/Specifications	Qty	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
1 Electrical Tape (Rubber)	5	pcs	180.00	900.00	3							2				
IT Supplies and Equipment				-												
2 Ink, Epson 003, Genuine Black 65 ml	5	bl	350.00	1,750.00	5											
3 Ink, Epson 003, Genuine Cyan 65 ml	5	bl	350.00	1,750.00	5											
4 Ink, Epson 003, Genuine Magenta 65 ml	5	bl	350.00	1,750.00	5											
5 Ink, Epson 003, Genuine Yellow 65 ml	5	bl	350.00	1,750.00	5											
Office Supplies				-												
6 Alcohol, Isopropyl, 70% solution, 1 gal	5	gal	455.00	2,275.00	1			1			1			1		1
7 Paper binder clip, black, metal, 2"	5	box	142.00	710.00	1			1			1			1		1
8 Paper binder clip, black, metal, 1.5"	5	box	140.00	700.00	1			1			1			1		1
9 Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00	10						10					
10 Paper, Bond, Long, S-24, 80 gsm	15	reams	328.00	4,920.00	10						5					
11 Fastener, Paper, Plastic, 50 sets/box	5	boxes	40.00	200.00	5											
12 Folder, expanded, long, green	40	pcs	20.00	800.00	20						20					
13 Envelope, expanding, with garter tie, long, brown	20	pcs	15.00	300.00	10						10					
14 Tape, double sided, 1" x 10m	15	rolls	35.00	525.00	15											
15 Tape, masking, 1"	10	rolls	60.00	600.00	10											
16 Stapler, HD-50F, No. 35	2	pcs	350.00	700.00	2											
17 Staple wire, #35, 5000 staples/box	6	boxes	450.00	2,700.00	3						3					
18 Sticky notes, 2x3, yellow	10	pads	79.00	790.00	5						5					
19 Sticky notes, book reminder tabs, 5x2", 100pcs	20	pads	38.00	760.00	10						10					
20 Disinfectant spray, 340g	5	can	465.00	2,325.00	5											
21 Air freshener, peony and berry bliss scent, 320 ml	6	can	325.00	1,950.00	6											
22 Folder, file, long, 14pts, white	50	pcs	10.00	500.00	50											
23 Pen, Ball, Blue	100	pcs	10.00	1,000.00	50						50					