

OBLIGATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

No.: MOOE 02-101101-2022-02

Date: February 17, 2022

Fund: RCCRDC.OC.2022

VSU FUEL STATION

Office:

Address: VSU Lower Campus, VISCA, BAYBAY CITY, LEYTE

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
RCCRDC	To PAYMENT 20 Liters Diesel	303000000	50203090 00	1,040.00
Total				1,040.00

Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

EDUARDO O. MANGAOANG

Director, Instructor

RCCRDC, CFES

Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

Position

Date

ALICIA M. FLORES

Admin. Officer III

Head, Budget Office

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	OBLIGATION	02-101101-2022-02	1,040.00		1,040.00	
Totals			1,040.00		1,040.00	

Trip Ticket Issued/Received	(Before Travel)	Issued/Used	Time Out
Date Returned	Vehicle Condition (After Travel)	Fuel & Lubricant Balanced	Arrival/Time In
Was the passenger/s following the call time & location?		Was there any purchased of fuel/lubricant outside VSU Campus?	Was the vehicle involved in accident or damaged while in your custody?
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No
Was the vehicle used other than official government business?		<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	
Driver's Name & Signature		Filled in by the Head of Party or Requesting Party	
This vehicle will be used for official government business only. I have reviewed and complied with rules & regulations regarding the use of Government-Owned Vehicle.		Service Satisfaction <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	
SIGNATURE OVER PRINTED NAME		Driver's OVER ALL RATING <input type="checkbox"/> 1. - Poor <input type="checkbox"/> 2. - Fair <input type="checkbox"/> 3. - Good <input type="checkbox"/> 4. - Very Good <input type="checkbox"/> 5. - Excellent Comments & Suggestions	
EDUARDO O. MANGAOANG		EDUARDO O. MANGAOANG	