



March 07, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **Dr. Suzette B. Lina** as **Project Leader** of the project entitled **"DSS Soil Health Service Program (DSOHeSeP)"** (Project Code: **EXT67-Soil Science**) charged to the GAA Funded Projects without honorarium effective January 01, 2022-December 31, 2022 unless sooner terminated due to lack of funds.

As Project Leader, Dr. Lina expected to perform the following duties with appropriate workload unit equivalent:

1. Planning, hiring of research personnel and procurement of all needed research materials;
2. Directly implement and supervise the conduct of the major activities such as:
 - a. Formulation of fertilizer and lime recommendation for sugarcane production;
 - b. Production of Soil health cards for crop production;
 - c. Training on Soil Fertility Management and related topics in the selected barangays of the project;
 - d. Establishment of demonstration farm at DSS field using soil-test based fertilizer recommendations;
3. Writing and submission of the Project reports;
4. Administer efficient use of project resources;
5. Presentation of research outputs during R and D forum in the university and in the conferences and symposia.

Very truly yours,

VICTOR B. ASIO
Dean, College of Agriculture and Food Science

Conforme:

Certified funds available:

SUZETTE B. LINA
Project Leader

ALICIA M. FLORES
Head, Budget Office