

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	N. N. ALCALA STORE	P.O No:	PO-GF-MOOE2025-07-0494			
Address :	Tres Martires Street, Baybay City, Leyte	Date:	30-Jul-25			
TIN:	168-331-936	P.R No.	Assorted PR's			
		Mode of Procurement: NP-SVP				
Gentlemen:						
Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:		VSU-Main Campus, Visca, Baybay City, Leyte		Delivery Term: FOB - VSU Main Campus		
Date of Delivery:		Within 30 calendar days upon receipt of P.O.		Payment Term: As per cost of items delivered		
Item No.	Abstract No.	Description	Unit	QTY	Unit Cost	Amount
		GF-2024-10-02425 (DGE) April G. Bulawan				
1	9	Office Table with 3 Drawers, 150 CM (W) x 70 CM (D) x 75 CM (H)	<i>unit</i>	1	14,000.00	14,000.00
		XX				
		Purpose: For Office furniture and fixture.				
		Intended: DGE				
TOTAL:						14,000.00
Total Amount in Words: FOURTEEN THOUSAND PESOS ONLY						
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>						
Conforme:			Very truly yours,			
<div>_____ <i>Supplier's signature Over Printed Name</i></div> <div>_____ <i>Date</i></div>			<div>PROSE IVY G. YEPES <i>President</i></div>			
Fund Cluster: _____			ORS/BURS No. : _____			
Funds Available: _____			Date of ORS/BURS: _____			
<div>_____ NICK FREDDY R. BELLO <i>Head, Accounting Division</i></div>			Amount: _____			