

August 7, 2023

Dr. Edgardo E. Tulin

President Visayas State University Visca, Baybay City, Leyte

Dear Dr. Tulin,

This is to recommend the leave status of the faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2023–2024 as **Vacation/Sick Leave**. All faculty members of the Institute are handling, not only academic and other related responsibilities, but also research and extension duties.

NAME OF FACULTY	STATUS	CURRENT DESIGNATIONS AND R&D PROJECTS
Dr. Marlito M. Bande	Vacation-Sick Leave	 OIC, Biodiversity Center R & D Projects: ECoSAP Project, PL/SL KALAHI-CIDDS Project, CL NRM-Based Extension Project, CL
Dr. Eliza D. Espinosa	Vacation-Sick Leave	 Director, ITEEM Head, ITEEM-AED VSU Pollution Control Officer R & D Projects: CRM Extension, PL/CL CRM Research, SL
Ms. Kleer Jeann G. Longatang	Vacation-Sick Leave	 ITEEM Secretary Waste Mgt Committee Secretary R & D Projects: ECOSAP Project, SL KALAHI-CIDDS Project, CL NRM-Based Extension Project, PL
Engr. Jimmy O. Pogosa	Vacation-Sick Leave	 Head, ITEEM-TED R & D Projects: ECOSAP Project, SL KALAHI-CIDDS Project, PL/CL NRM-Based Extension Project, CL

We hope this recommendation merits a favorable action from your office.

Thank you very much, and more power.

INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT

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Very truly yours,

ITEEM PERSONNEL COMMITTEE:

KLEER JEANN G. LONGATANG JIMMY O. POGOSA MARLITO M. BANDE

Member Member Member

SENONA A. CESAR ELIZA D. ESPINOSA

Member Chairman & Director, ITEEM

Recommending Approval:

DENNIS P. PEQUE MARIA JULIET C. CENIZA

Dean, College of Forestry and Environmental VP for Research, Extension, Science (CFES) and Innovation

BEATRIZ S. BELONIAS

Vice-President, Academic Affairs

Approved:

EDGARDO E. TULIN

President, VSU

Vision : A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative

technologies for sustainable communities and environment.

Page 2 of 2 FM-VSU-03 V2 05-09-2023

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