



April 20, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
Vice President for Research, Extension and Innovation

Dear Dr. Tulin:

This is to recommend the appointment of **Dr ANATOLIO N. POLINAR** as **Project Staff level 3 and Project Coordinator in R7** of the approved VSU research project/study "**Enhancing Livelihoods through Forest Landscape Restoration (ASEM/2016/103)**" funded by **Australian Centre for International Agricultural Research (ACIAR)** and **Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (PCAARRD)** with an honorarium of **SEVEN THOUSAND FIVE HUNDRED PESOS (Php 7,500.00) PER MONTH** effective from April 1, 2022 to March 31, 2023 chargeable to **(101T 20201050 – 1.92)** unless sooner terminated due to lack of funds.

As a Project Staff level 3 and Project Coordinator in R7, he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Spearhead in the conduct of field research
2. Participate in data collection and analysis
3. Assist in making reports and carrying out project presentations; and
4. Perform other duties related to the study

In case of any changes in the title, methodology, project site, and /or budget the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice-President for Research and Extension.

Very truly yours,

ARTURO E. PASA
Project Leader

Conforme:

ANATOLIO N. POLINAR
Project Staff

Certified funds available:

NICK FREDDY R. BELLO
Head, Accounting Office