

OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL)

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PHYSICAL PLANT SERVICE REQUEST FORM

Filled in by requesting par		Filled in by PPO	
Date filed :	Jan. 19, 2022	Date received :	
Building/Facility/			
House No/	Eco-FARMI	Received by	
Apartment No./ Department	A STATE OF THE STA	Name & Signature	
	011 15 Ab 1 01	Designation/	
Location : V	SU, Visca Baybay, City	Position	
	A .	Maintenance :	
Requesting party : D	HENBER C.LUSANTA	control number	
Requesting party			
Designation/	OIC Director, Eco		
Position	FARMI		
	(0)	4	
To be accomplished in the			
	y the nature of service reque	St	
Audio System (amplifi microphones)	ner, speakers and	Tent installation/s	
With Lights? Yes.	No	Setup Location:	
		No. of tent:	
Setup Location: Date & Time Needed:		Tent size:	
Estimated Duration	(hrs):	Fabrication/s (new cabinets, furniture, metal works	
_		and other fabrications not considered as repair and	
Land preparation, plo	wing & narrowing	maintenance)	
Location/Area covered:		Installation/s (tarpaulin, signage, new lock & knobs & other installation not considered as repair and	
Estimated passing to		maintenance)	
Site development, lev	Illian accomplian 8	Machining works (lathe, shaper, drill press & etc.)	
backfilling		Machining works (lattle, shaper, drill press & etc.)	
Location:		Others (specify): Fabrication of working table	
Hauling (Construction	n materials, office		
equipment & etc.)	4		
	To:		
	Priof Description	of Convine Paguage	
	Brief Description C	of Service Request	
		:0	
Service Conducted by		To be filled by the requesting party after	
	Name & Signature	service request conducted	
PPO Unit	:	Overall Service Satisfaction	
	*		
Conformed by		Not Satisfied	
(Requesting Party)	:	2. Slightly Satisfied	
	Name & Signature	Slightly Satisfied	
		Moderately Satisfied	
Checked by			
(PPO Unit Head)		4. Very Satisfied	
	Name & Signature	The state of the s	
		Extremely Satisfied	
		_	

Vision:

A globally competitive university for science, technology, and environmental

conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No.