



VISAYAS
STATE UNIVERSITY

INSTITUTE OF
**TROPICAL ECOLOGY AND
ENVIRONMENTAL MANAGEMENT**

January 6, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. Santiago T. Peña Jr.**

Vice-President for Research, Extension, and Innovation

Dear **Dr. Yepes**,

This is to recommend the renewal of the appointment of **Ms. Angelita B. Orias** as **Project Leader** of the extension project entitled "**Development of a Province-Wide Learning Site on Sustainable Agriculture and Natural Resource Management and Assessment of Community People's Perception Towards the Rainforestation KALAH-I-CIDSS Program in Cabucgayan, Biliran - Phase 2: Progression of the Province-Wide Learning Site on Sustainable Agriculture and NRM through Rainforestation in Cabucgayan, Biliran**" (*Project Code: KALAH-I-CIDSS*), without honorarium, effective immediately until December 31, 2025. Ms. Orias will continue to perform the following responsibilities, with appropriate workload unit equivalent:

1. Take charge of the overall planning, strategy formulation, and supervision of the project;
2. Submit to OVPREI, through the Institute Director, the following reports:
 - a. Consolidated/Integrated report on the significant outputs/outcome of the component;
 - b. Quarterly extension progress reports to the OVPREI-Extension Office;
 - c. Annual extension accomplishment reports every 1st week of January of the succeeding year;
3. Present the extension highlights or papers during the Extension In-house Review and Evaluation;
4. Present a paper in the regional/national R&D Symposia/fora (*as scheduled by the Consortium/National agency concerned with the prescribed standard format*);
5. Submit terminal report three (3) months after completion of the extension project.

Thank you for your continued support to the Institute.

Very truly yours,

TEOFANES A. PATINDOL

Director



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No.

Conformé:

ANGELITA B. ORIAS
Instructor, ITEEM

Certified Funds Available:

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

RENEZITA S. COME
Dean, College of Forestry and
Environmental Science (CFES)

Noted:

CATHERINE C. ARRADAZA
Director for Extension

Recommending Approval:

SANTIAGO T. PEÑA JR.
VP for Research, Extension, and Innovation

cc: OVPREI-VP
OVPREI-Extension
Budget Office
CFES Dean
ABOrías
RSPPRO
ITEEM

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.