



MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is made and entered into by and between:

VISAYAS STATE UNIVERSITY (VSU), an institution of higher learning established under Pres. Decree No. 470 as amended by Pres. Decree No. 700, and converted into a university by virtue of RA 9158 and 9437, with principal office at Visca, Baybay City, Leyte 6521-A, Philippines, represented by the (OIC) University President, **DANIEL LESLIE S. TAN**, hereafter referred to as the "**Higher Education Institute/HEI**".

and

CITY AGRICULTURE OFFICE – Baybay City, Leyte, a government agency with principal office at Baybay City Hall, Diversion Road, Baybay City, Leyte, represented in this act by **MORA C. ABARQUEZ**, hereinafter referred to as the **Host- Training Enterprise (HTE)- CITY AGRICULTURE OFFICE**.

WITNESSETH:

WHEREAS, an appropriate authority from Commission of Higher Education (CHED) has been issued in favor of HEI authorizing the same to offer program(s) with practicum or internship units;

WHEREAS, HEI has no pending complaint or administrative/criminal/civil action filed against it either before CHED, other government agencies/entities or any court of competent jurisdiction;

WHEREAS, HEI proposes that its students be allowed to undergo practicum/internship at the **CITY AGRICULTURE OFFICE – Baybay City, Leyte** (Agency / Institution) whereby the proposal was accepted/approved by the latter, subject to terms and conditions provided for in this Memorandum of Agreement;

WHEREAS, the **CITY AGRICULTURE OFFICE – Baybay City, Leyte** (Agency / Institution) hereby agrees to accept HEI students to undergo practicum/internship at its facilities and/or offices.

NOW THEREFORE, for and in consideration of the foregoing premises, **HEI** and **CITY AGRICULTURE OFFICE – Baybay City, Leyte** agree and stipulate the following:

A. **HEI** shall endeavor to:

1. Provide the **CITY AGRICULTURE OFFICE – Baybay City, Leyte**, a Manual or Plan designed in collaboration with the company or agency;