



January 5, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Baybay City, Leyte

Thru: Dr. Daniel Leslie S. Tan
Chairman, University Tree Management Committee (UTMC)

Dear Dr. Tulin,

In connection to our previous request for lumbers (*copy of approved is attached*), may we further request for additional lumbers from those Falcata trees toppled down by the super typhoon Odette? These lumbers would also be of big help to the other staff in the Institute whose houses were likewise partially damaged by the typhoon.

Cecilio M. Benitez	Partially damaged
Arturo S. Bastasa	Partially damaged
Rudolfo Dolomen, Sr.	Partially damaged
Fedilito Almeroda	Partially damaged
Jimmy Ballesteros	Partially damaged
Dominador Lago	Partially damaged

Expenses for the slicing will then also be shouldered by the above-listed personnel.

I am, again, hoping for a positive response on this request.

Thank you very much.

Very truly yours,

ELIZA D. ESPINOSA
Director

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Recommending Approval:

DENNIS P. PEQUE
Dean, College of Forestry and Environmental Science

DANIEL LESLIE S. TAN
Chairman, UTMC

Approved:

EDGARDO E. TULIN
President

c.c. CFES