



January 18, 2022

**MA. THERESA P. LORETO**

Dean

College of Arts and Sciences

Visayas State University

Visca, Baybay City, Leyte

6521

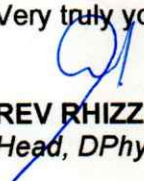
Dear Dr. Loreto:

Greetings!

I would like to respectfully submit the details of the expenses last December 2021 for the Christmas Parol. Please see the attached file for your reference.

Thank you very much

Very truly yours,

  
**REV RHIZZA L. AURE**  
Head, DPhys