



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Alaina G. Larrazabal
Department: DLABS

For the Month of: January
Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10	8:00					12:00							4
11							1:00					5:00	4
12	9:00					12:00	1:00					2:00	4
13	9:00					12:00	1:00					2:00	4
14	8:00					12:00							4
15	SAT												
16	SUN												
17	8:00					12:00							4
18	8:00					12:00							4
19	11:00					12:00	1:00					4:00	4
20	8:00					12:00							4
21	10:00					12:00	1:00					3:00	4
22	SAT												
23	SUN												
24	8:00					12:00							4
25	9:00					12:00	1:00					2:00	4
26	8:00					12:00							4
27	8:00					12:00							4
28	8:00					12:00							4
29	SAT												
30	SUN												
31													
GRAND TOTAL													60
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
							JETT C. QUEBEC						
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head						