



January 6, 2021

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Through: **Dr. Beatriz S. Belonias**  
Vice President, Academic Affairs

Dear **Dr. Tulin**:

This is to inform your good office that the following faculty members on teacher's leave status are reporting back to work effective January 5, 2021:

Name	Signature
1. Mr. Mark Anthony S. Arcayan	
2. Engr. Cleo S Bilocura (WFH)	
3. Engr. Philip Caesar L. Ebit	
4. Engr. Andrew C. Merafuentes	
5. Engr. Edgardo C. Ochavillo	
6. Engr. Ronard G. Paña	
7. Engr. Triponio O. Solarte Jr.	

They are reporting back to work as indicated in the teacher's leave schedule and are currently preparing the resumption of classes on January 11, 2021.

Thank you very much for your continued support.

Very truly yours,

**JUNDY R. CASTIL**  
Department Head

Recommending Approval:

**ROBERTO C. GUARTE**  
College Dean

**BEATRIZ S. BELONIAS**  
Vice President, Academic Affairs

Approved:

**EDGARDO E. TULIN**  
University President