



OBLIGATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

No.: MOOE

Date: December 6, 2021

Fund: VSU-IP-2021-3

Payee: VSU
Office: Gasoline Station
Address: Visca, Baybay City, Leyte

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
VSU-IP-2021-3	100 Liters Diesel and 50 Liters Gasoline			PhP8,450.00
	Total			PhP8,450.00

Certified: Charges to appropriation/allotment

necessary, lawful and under my direct supervision
and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

ED ALLAN L. ALCOBER

Study Leader

Certified:

Allotment available and obligated for the
purpose/adjustment necessary as
indicated above

Signature

Printed Name

Position

Date

ALICIA M. FLORES

Head, Budget Unit/Authorized Representative

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demand
	Obligations		PhP8,450.00		PhP8,450.00	
	Totals		PhP8,450.00		PhP8,450.00	

Amount Due

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

8,450.00

ED ALLAN L. ALCOBER

Study Leader

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN
Position	Head, Accounting Office	Position	President
Date		Date	

E. Receipt of Payment

Check/ADA No.:		Date:	Bank Name & Account Number:	JEV No.
Signature:		Date:	Printed Name:	
Official Receipt No. & Date/Other Documents				Date