



## READMISSION FORM

| Student No. | Last Name | First Name | Middle Name | Course & Year |
|-------------|-----------|------------|-------------|---------------|
| 20-1-00211  | VARGAS    | MARY HAIL  | BACATAN     | BSCHEM-1      |

Feb. 09, 2022  
Date

DR. MA. THERESA P. LORETO  
Dean, College of Arts and Sciences  
Visayas State University  
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective second semester/summer 2021 -2022. My last attendance from this University was second semester/summer 2020 -2021. I was out of school for one semester(s) and one summer(s) because of the following reason(s): family and financial problems and a lack of resources for online learning.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.  
Dean of Students

Signature of Student

Approved:

Dr. ELIZABETH S. QUEVEDO  
Department Head

DR. MA. THERESA P. LORETO  
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN  
Cashier

MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office



**VISAYAS**  
STATE UNIVERSITY



**OFFICE OF THE DEAN OF STUDENTS**  
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Feb. 09, 2022  
Date

**Dr. EDGARDO E. TULIN**  
President  
Visayas State University  
Visca Baybay City, Leyte

Through:

**MANOLO B. LORETO, Jr.**  
Dean of Students

Dear Dr. Tulin:

Good day to you!

*I am Mary Hail Vargas a first-year BS-Chemistry student of Visayas State University in the School Year 2020-2021. I went inactive in the middle of the second semester last school year due to family problems and a lack of resources for online learning. I had a part-time job to pay for my expenses mainly for the internet, aside from that I had to help my mother with her business as it didn't go well so that we can pay for our bills. My brother had a child and I have to babysit and help the mother since she's young and a student, therefore, it's a conflict between my studies and my responsibilities Sir.*

*After the second semester, I decided not to enroll and I am honestly ignorant about filling the Leave of Absence. I tried to communicate with a student of VSU Sir and he said that he didn't know about the procedures due to changes because of Covid. And along the process, my phone stopped working due to an LCD burn and I settled not having one so that I can save to buy a laptop. I am very sorry for my ignorance and negligence dear Sir.*

*To be a VSU student was a dream come true but I wasted it. So here I am hoping to fulfill my dream and pleading with you dear Sir to accept my re-admission for the 2021-2022 second semester.*

*What I have been through taught me a lot of things and I assure you Sir that I will apply them in my daily life as a student and as a daughter. I guarantee you that I will do the best I can in my studies.*

Respectfully yours,

  
Mary Hail B. Vargas  
Name and Signature of the Student

  
Delia B. Vargas  
Name and Signature of Parent/Guardian



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Website: [www.vssu.edu.ph](http://www.vssu.edu.ph)

Approved for the President:

A handwritten signature in blue ink, appearing to read "Manolo B. Loreto, Jr.".

**MANOLO B. LORETO, Jr.**

Dean of Students

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.