



VISAYAS
STATE UNIVERSITY

ACCOUNTING

April 3, 2025

DR. PROSE IVY G. YEPES

President

Visayas State University

Visca, Baybay City Leyte

Through: **MS. QUEEN-EVER Y. ATUPAN**
Head, Cash Division

Dear Dr. Yepes:

Greetings!

May I humbly request for cancellation of the cheques of the following Board Examination Reimbursement grantees for the 1st Semester 2023-2024 due to the following justification:

Cheque No.	Payee	Remarks
637451	CORMANEZ, EDRIAN E.	Waived for COSCHO
637458	DADULO, NOVA U.	Despite rigorous effort of contacting and coordinating with the student through email, phone number, and social media, the grantee did not respond anymore.
637544	MORENO, CATHERINE	Despite rigorous effort of contacting and coordinating with the student through email, phone number, and social media, the grantee did not respond anymore.
637560	PILAPIL, SHELOU	Waived for COSCHO
637562	POLIKUIT, JOANNA MARIE	Deceased
637590	TAÑOLA, EVANNE NEIL E.	Waived for JLSS Scholar



ACCOUNTING

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No.2025-134

Cheque No.	Payee	Remarks
637591	TIOZON, REUBEN JOHNRIC	Waived for COSCHO
637595	TULIN, CHRISTIAN JUNE	Despite rigorous effort of contacting and coordinating with the student through email, phone number, and social media, the grantee did not respond anymore.

This request is made to expedite the liquidation of the fund, which is a requirement for the release of the next batch of TDP-TES grants.

Respectfully Yours,

JHONAVEL R. CASTIL
TES/TDP Focal Person

NICK FREDDY R. BELLO
Head, Accounting

Noted:

JUNITO PANONCE
Scholarship Coordinator

CHRISTINA A. GABRILLO
Director, Students Affairs & Services

Recommending Approval:

ALELI A. VILLOCINO
VP for Students Affairs & Services

Approved:

PROSE IVY G. YEPES
President

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.