



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

June 23, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte


Dear **Dr. Tulin**:

I would like to recommend **Ms. Loreme S. Cagande** to act as an Officer In-Charge of the Department of Agronomy on June 26-27, 2023 or until my return to office. On this date, I will be on travel.

As an OIC, **Ms. Loreme S. Cagande** is authorized to discharge the duties and responsibilities of the Department Head, in addition to her regular tasks as Faculty.


DIONESIO M. BAÑOC
Head, DA

Conforme:


LOREME S. CAGANDE
Instructor I

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN
President