





DEPARTMENT OF AGRONOMY

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November 22, 2022

Ms. Magdalene C. Unajan Head, DCST Visayas State University Visca, Baybay City, Leyte

Dear Prof. Unajan,

The Department of Agronomy would like to request from your good office the expertise of Mr. Dionesio I. Estupa to check and repair one (1) unit defective Acer Projector. This is use for faculty classes.

I hope this request merits your kind approval.

Sincerely yours,

RUTH O. ESCASINAS

Head, DA

Received by:

MAGDALENE C. UNAJAN Head, DCST

Conforme:

DIONESIO ESTUPA Lab. Tech.



Vision:

No. DA-COM-22-262