



ACCOMPLISHMENT REPORT


December 01 – 20, 2023

1. Conducted lecture and laboratory classes
2. Prepared final examinations and TOS (Table of Specifications)
3. Conducted final exams for lecture and laboratory classes
4. Quizzes, laboratory reports and final exams were checked and recorded.
5. Students' final points in the laboratory were submitted to the lecture instructor.
6. Final grades of students in AgSc 13, CpSc 21, and Agro 21 were computed and submitted to Cumulus.
7. Accommodated students' inquiries

Submitted By:


ANGELA R. ESCOTOTO

Recommending Approval


DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
Dean, CAFS

DEPARTMENT OF AGRONOMY

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Page 1 of 1
FM-VSU-13
V4 05-09-2023
No. **1A-C-23-311**



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ANGELA R. ESCOTOTO


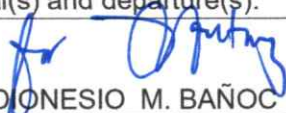
For the Month of: DECEMBER

Department: AGRONOMY

Year: 2023

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	7:00	8:00	10:30	11:30			1:00	2:30	3:00	4:00			4.5
2	Sat												
3	Sun												
4	10:00							2:30					4.5
5	7:00	8:00	10:30	11:30			1:00	2:30	3:00	4:00			4.5
6	7:00							4:00	4:00	6:00			11
7	10:00							2:30					4.5
8	HOLIDAY												
9	Sat												
10	Sun												
11	10:00							2:30					4.5
12	7:00	8:00	10:30	11:30			1:00	2:30	3:00	4:00			4.5
13	7:00							4:00					9
14	10:00							2:30					4.5
15	7:00	8:00	10:30	11:30			1:00	2:30	3:00	4:00			4.5
16	Sat												
17	Sun												
18	10:00							2:30					4.5
19	7:00	8:00	10:30	11:30			1:00	2:30	3:00	4:00			4.5
20	7:00							4:00					9
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL													74

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 DIONESIO M. BAÑOC Printed Name and Signature of Dept. Head
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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

FM-HRM-28
VO 11-12-2021

No. DA-HRM-23-121