



ACCOMPLISHMENT REPORT

November 2022


This is to certify that the undersigned staff rendered overtime work during the period covered and actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted
Nov. 4	<ul style="list-style-type: none">Laid out the banners and backdrop (for tarp printing), invitation, and other materials, in preparation for the visit of some professors and staff of Nagoya University.
Nov. 15	<ul style="list-style-type: none">Finalized the layout of the program, dinner invitation, and its envelopes, printed copies, and fixed everything ready for distribution the following day.
Nov. 27	<ul style="list-style-type: none">Finalized the layout of all banners (for tarp printing) needed for the visit of Prof. Dr. Michoko Nakagawa from Nagoya University.

Submitted By:


ELVIRA B. GORRE
Administrative Assistant

Approved:


ELIZA D. ESPINOSA
Director