PO-2025-0822-293049

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: **UNI-REAL TRADING CORPORATION**	P.O No: PO-STF-MOOE-2025-08-0573
Address: REAL ST,., BARANGAY 23 (POB.), ORMOC CITY	Date: 2025-08-22
TIN: 004-305-2540	P.R No: STF-2025-07-00934
	Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 20 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	piece	Paint Brush, Roller with handle, 7" **OFFER:** **CHAMP**	5	90.00	450.00
		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx			
		Purpose: FOR MURAL PAINTING INTRAMURALS UNIWIDE 2025 Intended: IHK			
				TOTAL:	450.00

Total Amount in Words: **Four Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

PROSE IVY G. YEPES
President

Supplier's signature Over Printed Name

Date

Fund Cluster:	ORS/BURS No. :
Funds Available:	Date of ORS/BURS :
	Amount:

NICK FREDDY R. BELLO
Head, Accounting

PO-2025-0822-293049

Annex F

BUDGET UTILIZATION REQUEST AND STATUS **VISAYAS STATE UNIVERSITY** **Visca, Baybay City, Leyte**	No.:	02-206441-2025-08-
	Date:	08/22/2025
	Fund:	**STF**

Payee:	UNI-REAL TRADING CORPORATION
Office:	IHK
Address:	REAL ST,., BARANGAY 23 (POB.), ORMOC CITY

Responsibility Center	**Particulars**	**MFO/PAP**	**UACS Code / Expenditure**	**Amount**
IHK	Payment of Hardware			450.00
	Total			**450.00**

A Certified:	Charges to appropration/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal	B Certified:	Allotment available and obligated for the purpose/adjustment necessary as indicated above
Signature:		Signature:	
Printed Name	**MOISES NEIL V. SERIÑO**	Printed Name	**ALICIA M. FLORES**
Position:	VP for Admin. and Finance	Position:	Supervising Administrative Officer
			Head, Budget Unit
Date:		Date:	

C **STATUS OF OBLIGATION**

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
08-22-2025	Obligations	02-206441-2025-08-	450.00		450.00	
		Totals				