



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
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Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing to your office to ask for readmission. I had left the school after the second semester of the school year 2020-2021. I did not enroll during the first semester of S.Y. 2021-2022 because I have no subjects to enroll at all. I have only 1 subject to enroll this coming 2nd semester. I am sorry for not being able to file for a leave of absence because no one can take good care of my daughter I am a single mother and also my mother is already a senior citizen she has no strength to take good care of my daughter. And also I am the one will support my daughter so that I stopped my studies because I need to find a job to provide our daily needs.

Once again, I would like to readmit myself for this coming 2nd semester of S.Y. 2021-2022. I promise I will do my very best to finish my studies.

I am hoping for your kind approval. Thank you and may God bless us all.

Respectfully yours,

Bella R. Columbrillo

BELLA R. COLUMBRILLO
Name and Signature of the Student

Bernardita Columbrillo

BERNARDITA COLUMBRILLO
Name and Signature of Parent/Guardian

Approved for the President:

Manolo B. Loreto, Jr.

MANOLO B. LORETO, Jr.
Dean of Students

February 4, 2022
Date



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
15-1-02804	COLUMBRILLO	BELLA	RAMIREZ	BSED-4

February 4, 2022
Date

Dr. BAYRON S. BARREDO
Dean, College of Education
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021 -2022. My last attendance from this University was 2nd semester / summer 2020 -2021. I was out of school for 1 semester and 0 summer(s) because of the following reason(s): I had no subjects to enroll during the 1st semester because my subjects is offered during the second semester.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO
Dean of Students

Golumbrillo
Signature of Student

Approved:

DR. JOEL Q. MABALHIN
Department Head

DR. BAYRON S. BARREDO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.