



February 7, 2022

MS. MARWEN A. CASTAÑEDA

University Registrar

Visayas State University

Baybay City, Leyte

Dear Ma'am:

Good Day!

I would like to submit the final grade of student with deferred grade on **Zool 11-General Zoology** in the First Semester of S.Y. 2021-2022 that were withheld due to the pandemic. Below are the information pertaining to the grade that I want to submit:

Student Number	Name of Student	Course No. & Title	Offering Number	Final Grade
21-1-02007	Mary Abegail Turado	Zool 11 – General Zoology	E283	3.0
— nothing follows —				

Thank you for attending to this matter. God bless.

Submitted by:


DONNA M. GUARTE

Name of Instructor/Professor

Reviewed by:


ANALYN M. MAZO

Dept. Head

Approved by:

MA. THERESA P. LORETO

Dean, CAS