

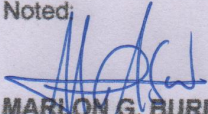
PHYSICAL PLANT OFFICE
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

ACCOMPLISHMENT		
Covered Period: December 1- 31, 2021		
	NAME:	Activities
1	JUNTILLA, Rafael Rosario	<div style="display: flex; flex-direction: column; gap: 5px;"><div>1 Consolidate of documents as dDRC of PPES;</div><div>2 Filling and keeping of job request;</div><div>3 Prepare of PR and overtime permit for PPES;</div><div>4 Repair/maintenance of the Electrical, VSU;</div><div>5 Installation of Electrical Wirings New Constructed, VSU Building;</div><div>6 Drive of PPES Manlift Truck;</div><div>7 Performs other function as assigned by superiors and other office staff;</div></div>

Prepared by:


MARIO C. BANTUGAN
Admin. Aide-III

Noted:


MARLON G. BURLAS
Head, PPES

28	
29	
30	
31	7:45
TOTAL	21 days