

OBLIGATION REQUEST AND STATUS						Serial No. : _____	
VISAYAS STATE UNIVERSITY Entity Name						Date : August 3, 2023	
Fund Cluster : General Fund							
Payee	CAPARAS, Merry Jean A.						
Office	Institute for Strategic Research and Development Studies (ISRDS)						
Address	Visayas State University, Visca, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount			
ISRDS	Reimbursement -Travel (July 17-22, 2023) Palo, Leyte						
Total				1,500.00			
A.	Certified: Charges to appropriation/alloment are necessary, lawful and under my direct supervision;and supporting documents valid, proper and legal			B.	Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above		
Signature :				Signature :	_____		
Printed Name:	LILIAN B. NUÑEZ			Printed Name:	ALICIA M. FLORES		
Position :	Asso. Prof/Director Head, Requesting Office/Authorized Representative			Position :	Admin. Officer V Head, Budget Division/Unit/Authorized Representative		
Date :	_____			Date :	_____		
C.	STATUS OF OBLIGATION						
Reference			Amount				
Date	Particulars	ORS/JEV/Check/ ADA/TRR No.	Obligation	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (d-e)	Due and Demandable (f-g)