

DAILY TIME RECORD**GARCIA, PASTOR P.**

(NAME)

For the month of

November 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED						SL
3-THU	7:40	12:38	12:45	5:17		8hrs
4-FRI	7:48	12:10	12:22	5:08		8hrs
5-SAT						Off
6-SUN						Off
7-MON						FL
8-TUE	8:19	12:02	12:19	4:55		8hrs
9-WED	7:50	12:06	12:13	5:38		8hrs
10-THU	8:09	12:06	12:14	5:12	9mins	7hrs 51mins
11-FRI	8:28	12:06	12:15	5:14	28mins	7hrs 32mins
12-SAT						Off
13-SUN						Off
14-MON	7:56	12:00	12:09	5:02		8hrs
15-TUE	7:46	12:03	12:20	5:28		8hrs
16-WED						OB
17-THU						OB
18-FRI						OB
19-SAT						Off
20-SUN						Off
21-MON						SL
22-TUE	7:32	12:00	12:03	5:13		8hrs
23-WED	7:34	12:03	12:09	5:03		8hrs
24-THU	7:40	12:20	12:39	5:23		8hrs
25-FRI	7:52	12:25	12:35	5:17		8hrs
26-SAT						Off
27-SUN						Off
28-MON	7:37	12:00	12:14	5:07		8hrs
29-TUE	7:43	12:04	12:20	6:40		8hrs
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

PASTOR P. GARCIA

VERIFIED as to prescribed office hours

DHENBER C. LUSANTA
 Department Head
 Farm Resource Management Institute